



Revision Responsibility: Vice President for Student Affairs
Responsible Executive Officer: Vice President for Student Affairs

Source/Reference: [TBR 2:01:00:05](#)

PURPOSE

To establish the requirements for dual enrollment admissions at Columbia State Community College that are consistent with the Tennessee Board of Regents Community College System Policy.

DEFINITION

Dual enrollment is the enrollment of a high school student in one or more specified college course(s) for which the student can be awarded high school and college credit.

POLICY

Dual enrollment students must meet the following eligibility criteria:

- I. The student must be enrolled as an eleventh- or twelfth-grade student in a Tennessee public or nonpublic secondary school, or in a home-education program.
- II. The student may enroll in a specific course based on the course's specific placement requirements as determined by the Institution.
- III. The student must enroll in high school-approved dual enrollment courses in the general education core, Tennessee Transfer Pathways leading to a degree, Career and Technical Program of study leading to an academic award, or middle college or equivalent program.
- IV. The student must secure parental permission and high school approval.
- V. The student must provide all required transcripts, immunization signatures, and necessary test scores. Students wishing to enroll in courses that require specific placement requirements and do not have test scores are eligible to take the Institution's placement exam for proper placement.

July 21, 2014 (New Policy); Revised August 2018; Reviewed and accepted by Cabinet, approved and signed by the President, May 2021; reviewed for TBR updates, accepted by Cabinet and approved/signed by the President, August, 2021; reviewed for TBR updates, accepted by Cabinet and approved/signed by the President, October 31, 2023.